

Cold Ashby Village Hall Committee meeting

Wednesday 12th January 2022 at 7:30pm

Agenda

1. Minutes of AGM and 23rd November meetings (FGS)
2. Apologises for absence (FGS)
3. Proposed further meeting dates (FGS) see attached papers
4. Financial update verbal (KS)
5. Proposed events Jan-March (FGS) See attached papers
6. Newsletter and questionnaire (FGS) See attached papers
7. Health and safety issues (KS) See attached papers
8. Cleaning and budget (KS) See attached papers
9. Bookings and future charges (KS)
10. Grants (KS)
11. Reorganisation and tidying (including table tennis) FGS
12. AOB

Papers to accompany VH agenda 12th January 2022

Item 3

Proposed future meeting dates 2022

Wed 9 March, Wed 11 May, Wed 13 July, Wed 14 Sept, Wed 9 Nov (AGM)

Item 5 Proposed Events Jan-March

Date	Event	Time	Entry fee
Saturday 15th January	Social evening	7-11:30pm	Free
Saturday 29th January	Race night A chance to have some fun at the horse races with pre-recorded races shown on DVD.	7-11.30pm	£2.50 entry which includes a strip of raffle tickets and a light finger buffet. All money raised goes to VH funds
Saturday 12th Feb	Social evening with skittle tournament	7-11:30pm	Free
Saturday 26th Feb	Quiz night	7-11:30pm	£2.50 entry which includes a strip of raffle tickets and a light finger buffet. All money raised goes to VH funds
Saturday 12th March	Social evening	7-11:30pm	Free
Saturday 26th March	Curry and Bingo night	7-11:30pm	To be confirmed... Bookings for this event would be needed for catering purposes. More details will be given nearer the time

Item 7

Health and safety concerns:

Fire concerns raised by Fire officer (John Callaghan)

- Outside fire door by kitchen needs repairing asap (has to be used with force and needs to open freely)
- Electric heater box.... (sometimes sparks and heaters should be turned off with a switch not a fuse box)
- Fire doors in centre need to be kept clear at all time and signs and tape needs to be used to remind people

Other H and S concerns

- Floors in toilet area are very slippery when hall is in use...solution needs to be found to make them less slippery- wet floors signs also need to be purchased.

- New doors on bar and through to kitchen needed as sliders come off and are not secure
- Need a first aid kit
- Outdoor safe key...is there a key in there? Who has the number?

Item 8

Cleaning

KS and FGS have undertaken to do all cleaning of VH and propose that the cleaning budget is paid to them. The previous budget has been £480pa (£40 per month)

Deep clean. Due to an infestation of mice.... at least 4 have been seen and are currently being eradicated, a deep clean of the kitchen area would be advisable. A quote from Village Gleam has been obtained of between £100-£140. All cleaning equipment, mops, bowls cloths etc. needs to be replaced.

Item 9

Charges

The £10 charge per hour has stood for many years and needs reviewing as it does not cover costs particularly in winter when heaters are used. Committee needs to discuss and change prices accordingly.

Item 10

Grants

Decisions need to be made on what we apply for grants for :

Parish Council:

Wind Farm

WNC:

Tesco:

A suggestion is for new doors for bar area and kitchen area

Outdoor area to be slabbed/possibly new shed or re-siting of existing shed

Other suggestions welcome

Item 11

Reorganisation and tidying

The cupboard at back has been sorted and mice nests were found.

All materials conducive to nest building have been removed and thrown away.

Plastic Storage boxes with lids have been purchased to prevent re-infestation

Floor was very damp so where possible all items (including the stage have been kept off the floor)

Paint tins need removing and disposing of correctly

Some items moved to shed but this is now full and needs sorting out properly when Spring comes- we may need to hire skip/rubbish removal firm to take away unwanted items.

Future of table tennis equipment needs discussing as it is currently unused.